

Minutes of the **REGULAR BOARD MEETING** of the **DOVER BOARD OF EDUCATION** of Dover, Ohio, held in the High School Commons Area on **September 14, 2020** at **7:00 P.M.**

President John Maxwell called the meeting to order. Roll Call: Ms. Elizabeth Lauber, Mr. Steve Mastin, Mr. Kyle Stemple, Mr. Michael Studer and Mr. John Maxwell.

**77-20** Mr. Stemple moved and Ms. Lauber seconded the Board approve the minutes of the August 10, 2020 Regular meeting and the August 27, 2020 Special meeting as presented.

Yeas: Mr. Stemple, Ms. Lauber, Mr. Mastin, Mr. Studer, Mr. Maxwell

**78-20** Mr. Mastin moved and Mr. Stemple seconded the Board amend the motion removing item 4.04 and approved the following items as presented by the Treasurer:

- Approved the Financial Report
- Approved Invoices for Payment. Check Nos. 126175 through 126363
- Approved the 2020-2021 Permanent Appropriations by fund

Yeas: Mr. Mastin, Mr. Stemple, Ms. Lauber, Mr. Studer, Mr. Maxwell

District Treasurer Kathryn Brugger gave an update on the food service fund.

**79-20** Ms. Lauber motioned to approve the following personnel recommendations. Mr. Studer seconded the motion.

- **Mandy Wagner** – Employed as ELA Teacher at Dover High School for the 2020-2021 school year
- **Denny Doney** – Accepted resignation as Bus Aide effective July 31, 2020
- **Lisa Crow** – Employed as Cafeteria Worker at East Elementary for the 2020-2021 school year
- **Jerry Dummermuth** – Approved as a Special Education Adie (p.m. route) for the 2020-2021 school year
- **Kerri Stratton** – Approved as a Mentor Teacher for the 2020-2021 school year
- Approved the following substitutes for the 2020-2021 school year:
  - Josesh Compton** – Community Substitute Teacher
  - Jason Spinelli** – Substitute Custodian and Substitute Cafeteria Worker
  - Erika Pelletier** – Community Substitute Teacher
- **Ethan Wherley** – Approved as Varsity Assistant (JV) Girls Soccer Coach

Yeas: Ms. Lauber, Mr. Studer, Mr. Mastin, Mr. Stemple, Mr. Maxwell

**80-20** Mr. Mastin moved and Mr. Stemple seconded the motion to approve the following recommendations:

- Approved authorization for the Superintendent or her designee to apply for and the Treasurer to accept all state and federal grants that our district is eligible to receive, without individual resolution, for the fiscal year 2021.
- Approved a resolution to participate and authorize the Southwestern Ohio Educational Purchasing Council and OME-RESA to advertise and receive bids for bus purchasing on behalf of the district.
- Approved a contract with Cleveland Sight Center for the 2020-2021 school year.
- Accepted, with gratitude, the following donations:
  - \$9,079.48 from the Tuscarawas Society for Children & Adults to be used for COVID-19 sanitation
  - \$32,146.00 from the Rosenberry Foundation to be used for the purchase of a Grand Piano for the new auditorium
  - \$50.00 from Cathy Cree Spatuzzi for the DHS Gallery Hall
- Accepted, with gratitude, the following donations to the Dover Athletic Department in lieu of purchasing tickets for the football season:
  - \$120.00 – Bryan Dague
  - \$120.00 – Lynn Dague
  - \$120.00 – Scott Finnell
  - \$120.00 – Kevin Keffer
  - \$120.00 – Bud Longacher
  - \$120.00 – Lauri Mamarella
  - \$120.00 – Ron Smith
  - \$120.00 – Steve Warden
  - \$240.00 – Mike Stokey
  - \$120.00 – Ivan Vincovich
  - \$1000.00 – Roger Smith
  - \$120.00 – Terry Corder
  - \$120.00 – Jennifer Cua
  - \$120.00 – Jack Dooling
  - \$120.00 – Susie Erickson
  - \$120.00 – Richard Fisher
  - \$120.00 – Larry Kandel
  - \$50.00 – Mickey Mamarella
  - \$60.00 – Don Rice
  - \$180.00 – Brenda Wherley
  - \$120.00 – Donna Kinsey
  - \$120.00 – April Yoder

- \$120.00 – Renee Sattler
- \$120.00 – Rick Baker
- \$120.00 – Dana Moreland
- \$120.00 – June Contini
- \$180.00 – Pat Walkosak
- \$120.00 – Dave McGath
- \$120.00 – Mike Lauber
- Approved the following policies:
  - AC – Nondiscrimination
  - ACA – Nondiscrimination on the Basis of Sex
  - ACAA – Sexual Harassment
  - ACAA-R – Sexual Harassment Grievance Process
  - DECA – Administration Federal Grand Funds
  - GCBA-R – Administrative Assistant (Non-Bargaining) Salary Plan
  - GCPD – Suspension and Termination of Professional Staff Members
  - GDPD – Suspension, Demotion and Termination of Support Staff Members
  - JED – Student Absences and Excuses
  - JEGA – Permanent Exclusion
  - JFCF – Hazing and Bullying (Harassment, Intimidation and Dating Violence)
  - JFCF-R – Hazing and Bullying (Harassment, Intimidation and Dating Violence)
  - JG – Student Discipline
  - JGD – Student Suspension
  - JGDA – Emergency Removal of Student
  - JGE – Student Expulsion
  - KLD – Public Complaints About District Personnel
  - KLD-R – Public Complaints About District Personnel
- Approved OSBA Online Policy Services Agreement
- Approved a resolution to request a waiver from the Middle School Career Technical Education programming requirement

Yeas: Mr. Mastin, Mr. Stemple, Ms. Lauber, Mr. Studer, Mr. Maxwell

**81-20** Mr. Maxwell motioned to approve the following personnel recommendation. Mr. Mastin seconded the motion.

- **Diane Fearon** – Employed as Assistant Treasurer effective October 5, 2020 for the 2020-2021 school year

Yeas: Mr. Maxwell, Mr. Mastin, Ms. Lauber, Mr. Stemple, Mr. Studer

Mr. Mastin motioned to approve the recommendation to hire Forecast5 Analytics. The motion failed due to a lack of a second motion.

**82-20** At 8:24 p.m., Mr. Mastin motioned to adjourn the meeting. The motion was seconded by Mr. Stemple.

Yeas: Mr. Mastin, Mr. Stemple, Ms. Lauber, Mr. Studer, Mr. Maxwell

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PRESIDENT

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TREASURER

APPROPRIATION RESOLUTION  
 City, Exempted Village, Joint Vocational or Local Board of Education  
 Rev. Code Sec. 5705.38  
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The Board of Education of the School District,  
 County, Ohio, met in session on the day of ,  
 at the office of with the following members present:

moved the adoption of the following Resolution:

BE IT RESOLVED by the Board of Education of the  
 School District, County, Ohio, that to provide for  
 the current expenses and other expenditures of said Board of Education, during  
 the fiscal year, ending June 30, 2021, the following sums be and the  
 same are hereby set aside and appropriated for the several purposes for which  
 expenditures are to be made and during said fiscal year, as follows, viz:

Sept 2020 Perm Approps

Date: 09/11/20  
 Time: 2:08 pm

DOVER CITY SCHOOLS  
 Appropriation Resolution Report

Page: 1  
 (APPRES)

	2021 Appropriations	Prior FY Carry Over	Total Appropriation
001 GENERAL	25,052,935.10	789,139.84	25,842,074.94
002 BOND RETIREMENT	1,503,000.00	.00	1,503,000.00
003 PERMANENT IMPROVEMENT	262,500.00	.00	262,500.00
004 BUILDING	328,089.83	1,292,063.96	1,620,153.79
006 FOOD SERVICE	811,052.48	21,255.18	832,307.66
007 SPECIAL TRUST	22,189.00	.00	22,189.00
008 ENDOWMENT	1,000.00	.00	1,000.00
009 UNIFORM SCHOOL SUPPLIES	79,306.87	7,751.66	87,058.53
010 CLASSROOM FACILITIES	3,612,006.58	3,908,215.29	7,520,221.87
018 PUBLIC SCHOOL SUPPORT	47,218.30	19,151.12	66,369.42
019 OTHER GRANT	9,465.53	1,098.43	10,563.96
022 DISTRICT AGENCY	.00	8,745.00	8,745.00
024 EMPLOYEE BENEFITS SELF INS.	4,500,000.00	.00	4,500,000.00
028 SPECIAL EDUCATION FUND	225,694.22	11,692.63	237,386.85
034 CLASSROOM FACILITIES MAINT.	3,100.00	.00	3,100.00
200 STUDENT MANAGED ACTIVITY	136,762.72	95,785.22	232,547.94
300 DISTRICT MANAGED ACTIVITY	405,781.43	28,313.57	434,095.00
401 AUXILIARY SERVICES	120,000.00	230.67	120,230.67
451 DATA COMMUNICATION FUND	9,000.00	.00	9,000.00
467 STUDENT WELLNESS AND SUCCESS	407,082.00	.00	407,082.00
499 MISCELLANEOUS STATE GRANT FUND	1,279.35	10,748.00	12,027.35
507 ELEM/SECONDARY SCH EMER RELIEF	279,747.19	.00	279,747.19
509 TITLE IV, PART B 21ST CENTURY	72,999.00	.00	72,999.00
510 CORONAVIRUS RELIEF FUND	244,100.75	.00	244,100.75
516 IDEA PART B GRANTS	595,323.76	.00	595,323.76
551 LIMITED ENGLISH PROFICIENCY	53,000.96	4,379.25	57,380.21
572 TITLE I DISADVANTAGED CHILDREN	322,039.71	.00	322,039.71
587 IDEA PRESCHOOL-HANDICAPPED	15,182.66	.00	15,182.66
590 IMPROVING TEACHER QUALITY	61,887.60	1,000.00	62,887.60
599 MISCELLANEOUS FED. GRANT FUND	441,829.86	13,266.92	455,096.78
Grand Total All Funds	39,623,574.90	6,212,836.74	45,836,411.64

Date: 09/11/20  
Time: 2:08 pm

DOVER CITY SCHOOLS  
Appropriation Recap Sheet

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(APPRES)

Fund Class/Name	Fund	2021 Appropriations
*** Governmental Fund Types ***		
General Fund		
GENERAL	001	25,052,935.10
Total General Fund		25,052,935.10
Special Revenue		
SPECIAL TRUST	007	14,689.00
PUBLIC SCHOOL SUPPORT	018	47,218.30
OTHER GRANT	019	9,465.53
SPECIAL EDUCATION FUND	028	225,694.22
CLASSROOM FACILITIES MAINT.	034	3,100.00
DISTRICT MANAGED ACTIVITY	300	405,781.43
AUXILIARY SERVICES	401	120,000.00
DATA COMMUNICATION FUND	451	9,000.00
STUDENT WELLNESS AND SUCCESS	467	407,082.00
MISCELLANEOUS STATE GRANT FUND	499	1,279.35
ELEM/SECONDARY SCH EMER RELIEF	507	279,747.19
TITLE IV, PART B 21ST CENTURY	509	72,999.00
CORONAVIRUS RELIEF FUND	510	244,100.75
IDEA PART B GRANTS	516	595,323.76
LIMITED ENGLISH PROFICIENCY	551	53,000.96
TITLE I DISADVANTAGED CHILDREN	572	322,039.71
IDEA PRESCHOOL-HANDICAPPED	587	15,182.66
IMPROVING TEACHER QUALITY	590	61,887.60
MISCELLANEOUS FED. GRANT FUND	599	441,829.86
Total Special Revenue		3,329,421.32
Debt Service		
BOND RETIREMENT	002	1,503,000.00
Total Debt Service		1,503,000.00
Capital Projects		
PERMANENT IMPROVEMENT	003	262,500.00
BUILDING	004	328,089.83
CLASSROOM FACILITIES	010	3,612,006.58
Total Capital Projects		4,202,596.41
*** Proprietary Fund Types ***		
Enterprise		
FOOD SERVICE	006	811,052.48
UNIFORM SCHOOL SUPPLIES	009	79,306.87

Date: 09/11/20  
Time: 2:08 pm

DOVER CITY SCHOOLS  
Appropriation Recap Sheet

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Fund Class/Name	Fund	2021 Appropriations
Total Enterprise		890,359.35
Internal Service		
EMPLOYEE BENEFITS SELF INS.	024	4,500,000.00
Total Internal Service		4,500,000.00
*** Fiduciary Fund Types ***		
Agency Fund		
DISTRICT AGENCY	022	.00
STUDENT MANAGED ACTIVITY	200	136,762.72
Total Agency Fund		136,762.72
Private Purpose Trust Fund		
SPECIAL TRUST	007	7,500.00
ENDOWMENT	008	1,000.00
Total Private Purpose Trust Fund		8,500.00
Total Appropriations - All Fund Types		39,623,574.90

seconded the Resolution and the roll being called upon its adoption, the vote resulted as follows:

Vote:

CERTIFICATE  
(D.R.C. 5705.412)

RE:

IT IS HEREBY CERTIFIED that the School District has sufficient funds to meet the contract, obligation, payment, or expenditure for the above, and has in effect for the remainder of the fiscal year and the succeeding fiscal year the authorization to levy taxes which, when combined with the estimated revenue from all other sources available to the district at the time of certification, are sufficient to provide operating revenues necessary to enable the district to maintain all personnel, programs, and services essential to the provision of an adequate educational program on all the days set forth in its adopted school calendar for the current fiscal year and for a number of days in the succeeding fiscal year equal to the number days instruction was held or is scheduled for the current fiscal year, except that if the above expenditure is for a contract, this certification shall cover the term of the contract or the current fiscal year plus the two immediately succeeding fiscal years, whichever period of years is greater.

DATED: \_\_\_\_\_

BY: \_\_\_\_\_  
Treasurer

BY: \_\_\_\_\_  
Superintendent of Schools

BY: \_\_\_\_\_  
President, Board of Education

Date: 09/23/20  
Time: 1:06 pm

DOVER CITY SCHOOLS  
Amended Official Certificate of Estimated Resources

Page: 1  
(AMDCERT)

Rev. Code, Sec. 5705.36  
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Office of Budget Commission, TUSCARAWAS County, Ohio.  
DOVER, Ohio, September 23, 2020

TO THE TAXING AUTHORITY of DOVER CITY SCHOOLS

The following is the amended official certificate of estimated resources for the fiscal year beginning July 1, 2020, as revised by the Budget Commission of said County, which shall govern the total of appropriations made at any time during such fiscal year:

Fund	Unencumbered Balance July 1, 2020	Taxes	Other Sources	Total
<b>GOVERNMENTAL FUND TYPE</b>				
General Fund	3,724,464.82	14,624,673.66	8,876,640.00	27,225,778.48
Special Revenue	659,837.49	170,000.00	3,798,375.44	4,628,212.93
Debt Service	683,924.21	1,500,000.00	.00	2,183,924.21
Capital Projects	50,247.41	135,000.00	11,588,000.00	11,773,247.41
<b>PROPRIETARY FUND TYPE</b>				
Enterprise	131,331.63	.00	871,300.00	1,002,631.63
Internal Service	3,973,696.39	.00	4,617,500.00	8,591,196.39
<b>FIDUCIARY FUND TYPE</b>				
Agency Fund	28,797.94	.00	276,750.00	305,547.94
Private Purpose Trust	370,511.78	.00	23,065.00	393,576.78
<b>Total All Funds</b>	<b>9,622,811.67</b>	<b>16,429,673.66</b>	<b>30,051,630.44</b>	<b>56,104,115.77</b>

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Budget  
\_\_\_\_\_  
Commission  
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